



Hua Wen Global Institute

2025 Secondary Admission Guide

1. Admission Age:

- (1). 7th grade students for the 2025 academic school year: Students born between September 1, 2012, and August 31, 2013.
- (2). 8th to 9th grade students for the 2025 academic school year.

2. Admission Quota: 15-25 7th grade students, several transfer students.

※ Hua Wen Global Institute reserves the right to under or over enroll as deemed necessary.

3. Registration Period: From now until full enrollment.

4. Admission Application Process:

Parents attend the admission briefing (*1)→make an appointment for parent interview-necessary admission process(*2)→7th grade students participate in the entrance exam or other transfer students will attend 2 days trial study(necessary admission process).→Admitted notification will be got within one week.

*1. Online registration or Parents interview to Registrar by phonecall (#203)

Registration Website: <https://web.gcie.tw/hwjh/enroll/> (Not yet open)

*2. Parent interview (necessary admission process): Conduct one-on-one meetings between Institute administrators and parents.

**Parents must attend the scheduled one-on-one meetings who understand and agree with the Institute's educational philosophy will be invited to participate in the entrance exam for new students or trial classes for transfer students.

※7th grade students will take part in the entrance exam.

※Transfer students have to attend two days of trial classes with their respective classes.

- (1) A fee of NTD \$2,000 needs to be paid by those transfer students of G8 & G9 taking part in the trial classes (course materials, lunch fees, insurance fees, coaching fees, etc.).

A. Hua Wen Global Institute's Admissions Review Committee will conduct evaluations based on the "Parent Interview Record", "Analysis of Student Entrance Exam Assessment.", "Transfer Student Trial Record", etc.

B. Applicants who pass the evaluation will receive an 'Admission and Registration Notice'

via email within one week.

5. Admission Announcement and Registration

Notices of admission and for registration will be sent individually.

(1) Registration Process:

- A. Submit the registration form, declaration of the student participating in an experimental educational institution, self-check form for important requirements for participating in a non-Institute experimental educational institution, consent for the use of personal information and portrait rights, application for digital student ID personal information, and a 2.5- inch photo of the student.
 - B. Payment of the enrollment security deposit: students applying for admission should pay the confirmed enrollment security deposit of NT\$10,000 in addition to the tuition fees to ensure their enrollment rights. This deposit will be refunded without interest after the student has enrolled in the institution for a full semester, otherwise it will not be refunded, so as not to affect other students' enrollment opportunities.
- (2). According to the registration notice, the registration is only completed if the fees and registration materials are submitted within the specified time limit.
 - (3). Those who have not completed the registration are considered to have given up their admission application, and Hua Wen Global Institute does not accept applications to reserve admissions.

6. Registration Payment

- (1) After the student registers, Hua Wen Global Institute will send a separate registration payment notice before the start of the semester.
- (2) According to the registration notice, only those who complete the registration and payment of tuition and other collection fees within the time limit will have completed the enrollment procedure.
 - A. Payment of tuition fees per semester: NTD \$200,000.
 - B. Pay the miscellaneous fees per semester : NTD \$30,000.
 - C. Payment of other collection fees: such as textbook fees, uniform fees, lunch fees, offsite learning, digital learning, vehicle fees, etc.
- (3) After paying the tuition and other collection fees, if the student cannot continue to study for some reason, it is understood that the refundable amount will be calculated and remitted to the designated account according to Hua Wen Global Institute's fee refund standards

(4) The tuition refund standards are as follows: (calculated based on the Institute calendar of each semester)

Withdrawal of Study Time Period	Tuition Refund Standard
1. After registration but before the semester starts	Full refund of tuition fees
2. After class starts but within 1/3 of the semester	2/3 of tuition fees
3. Over 1/3 of the semester but less than 2/3 of the semester	1/3 of tuition fees
4. Over 2/3 of the semester	Tuition fees paid are non-refundable

(5) The fees for transferring students are as follows: (calculated based on the Institute calendar of each semester)

Transfer Time Period	Tuition fee Standard
1. Within 1/3 of the semester	Full tuition fees
2. Over 1/3 of the semester but less than 2/3 of the semester	2/3 of tuition fees
3. Over 2/3 of the semester	1/3 of tuition fees

(6) Other collection fees depend on the nature of the item to be collected, and the preceding clause shall apply to the collection and refund of those fees.

7. Contact Information of Hua Wen Global Institute

Address : No.27, Ln. 790, Sec.5, Zhongxiao E Rd.

Xinyi Dist., Taipei City 110040

Taiwan (R.O.C)

Contact Number : 02-87865872#203

Website Address : <https://www.hwgi.org/institute-xinyi?lang=en>