



Hua Wen Global Institute

2026 Admission Guide

1. Admission Age:

(1). 1st grade students for the 2026 academic school year: 6-year-old school-age children [born September 2nd, 2019 to September 1st, 2020].

(2). 2nd to 5th grade students for the 2026 academic school year.

2. Admission Quota: 40-50 1st grade students, several transfer students.

※ Hua Wen reserves the right to under or over enroll as deemed necessary.

3. Registration Period: From now until full enrollment.

4. Admission Application Process:

Parents attend the admission briefing(*1)→make an appointment for parent interview-necessary admission process(*2)→1st grade students join the experience activities or other transfer students will attend 2 days trial study(necessary admission process).→Admitted notification will be got within 1 week.

*1. Online registration or Parents interview to Registrar by phone (#103)

Registration Website: <https://web.gcie.tw/gdhw/enroll/>

*2. Parent interview (necessary admission process): a one-on-one interview is

conducted which can be scheduled in the evening or on weekends if necessary.

*Parents who attend the admission briefing or parent interview, and agree with the school's educational philosophy can participate in the school experience activities or trial study days.

A. ※First grade students will take part in school experience activities.

※Transfer students will take part in a two-day trial study at school.

(1) A fee of NTD \$2,000 needs to be paid by those transfer students of G2-G5 taking part in the trial classes (course materials, lunch, transportation, coaching fees...).

B. Hua Wen Global Institute's Admissions Review Committee will conduct evaluations

based on the "Parent Interview Record", "Student Experience Record", "Transfer Student Trial Record", etc.,

C. Those who pass the assessment will be sent an "Admission Notice" by Email.

5. Admission Announcement and Registration

Notices of admission and for registration will be sent individually.

(1) Registration Process:

Submit the registration form, declaration of the student participating in an experimental educational institution, self-check form for important requirements for participating in a non-school experimental educational institution, consent for the use of personal information and portrait rights, application for digital student ID personal information, and a 2.5- inch photo of the student.

(2). According to the registration notice, the registration is only completed if the fees and registration materials are submitted within the specified time limit.

(3). Those who have not completed the registration are considered to have given up their admission application, and Hua Wen Global Institute does not accept applications to reserve admissions.

6. Registration Payment

(1) After the student registers, Hua Wen Global Institute will send a separate registration payment notice before the start of the semester.

(2) According to the registration notice, only those who complete the registration and payment of tuition and other collection fees within the time limit will have completed the enrollment procedure.

A. G1-G5 Payment of tuition fees per semester: NTD \$180,000.

B. Payment of other collection fees: such as textbook fees, uniform fees, lunch fees, offsite learning, digital learning, vehicle fees, etc.,

(3) After paying the tuition and other collection fees, if the student cannot continue to study for some reason, it is understood that the refundable amount will be calculated and remitted to the designated account according to Hua Wen Global Institute's fee refund standards

(4) The tuition refund standards are as follows: (calculated based on the school calendar of each semester)

Withdrawal of Study Time Period	Tuition Refund Standard
1.After registration but before the semester starts	Full refund of tuition fees
2.After class starts but within 1/3 of the semester	2/3 of tuition fees

3.Over 1/3 of the semester but less than 2/3 of the semester	1/3 of tuition fees
4.Over 2/3 of the semester	Tuition fees paid are non-refundable

(5) The fees for transferring students are as follows: (calculated based on the school calendar of each semester)

Transfer Time Period	Tuition fee Standard
1. Within 1/3 of the semester	Full tuition fees
2.Over 1/3 of the semester but less than 2/3 of the semester	2/3 of tuition fees
3.Over 2/3 of the semester	1/3 of tuition fees

(6) Other collection fees depend on the nature of the item to be collected, and the preceding clause shall apply to the collection and refund of those fees.

7. Contact Information of Hua Wen Global Institute

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Contact Number : 02-28948098#103.

Website Address : <https://www.hwgi.org/institute-guandu?lang=en>

H.W.G.S

